

# Policy Council Committee Meeting

## August 20, 2009

### Open Meeting

Motion to: Open Meeting

Motion by:

Seconded:

Vote: AIF

**A quorum was not present.**

### 1. Introductions & Roll Call

**Representatives:** Heather Merrow, Jose Burgos, Bruce Trost

**Staff:** Kathy Colfer, Tracye Fortin, and Jennifer Paré

**Excused:**

**Absent:** Christine Woodbury, Brian Beaulieu, Darrin Carpenter, Nancy Smith, Marie Strout, Heather Huff, Jennifer Fortin, Elisa Mason, Allen Mason, Jessica Washburn, and Mary-Kate Povak

### 2. Review/Approval of Meeting Minutes

Tabled to next month's meeting.

### 3. Personnel

The Operations Director mentioned a conference call that took place on August 7<sup>th</sup>, to hire five Teachers and two Assistant Teachers. A quorum was present during the call. Details outlined in Personnel Minutes.

### 4. Reports

No questions were presented by Policy Council members present. Recommend approval at September meeting.

### 5. Employee Child Care Fee Policy

The Child & Family Services Director briefly explained to the group the new employee child care fees and changes made as a result of our pilot. Recommend approval at September meeting.

### 6. New Service Collaborations Update

- ❑ **MSAD #54** - new service locations will be in the North Elementary School and Canaan Preschool, serving primarily four-year-olds (and three-year-olds if there are vacant slots available).
- ❑ **MSAD #74** – In addition to Anson Preschool, a new location will be opened in Solon this year. If there is enough need, there may be two sessions in Solon.

### 7. FY '09 PRISM Protocol

The new PRISM review process was explained. Policy Council members were informed that members of the review team usually will request a meeting with members – either in person or by telephone and will talk with parents and community members at sites. This year, the review will probably be sometime in the Fall of 2009.

### 8. Early Head Start/Head Start Expansion Grants

The Director of Child & Family Services discussed with the group that we should hear about the Head Start grant application shortly and things look good. No word has been given on the Early Head Start application yet.

9. **Parent Activity Funds Request**

Recommend approval at September meeting.

10. **PreService**

August 20<sup>th</sup> was the first day that everyone was back together for the new program year. The Director of Operations shared that KVCAP did not have one Teacher turn-over out of about 40 staff in all of last year. Awesome!

11. **Targeted Case Management**

The Child & Family Services Director shared that targeted case management is changing as a whole. Targeted Case Management will cease in Maine for Head Start. Child & Family Services has budgeted about \$240,000 that we will not receive, but that doesn't necessarily mean huge cuts. More information will be presented at September meeting.

12. **Treasurer's Report**

Beginning Balance	\$	300.00
<u>Paid Out</u>		<u>0</u>
<b><u>Ending Balance</u></b>	<b>\$</b>	<b><u>300.00</u></b>

Motion to: Accept Treasurers Report.

Motion by:

Seconded:

Vote: AIF

Motion to: Adjourn

Motion by:

Seconded:

Vote: AIF